

Request for Price Quotation (RPQ)
**Facilitator for Strengthening Thailand and ASEAN Health Security: STRIDES & GHS EpiC
Inception Workshop**

Organization: STRIDES Thailand Project, Family Health International (FHI 360)

Issue Date: 17 March 2026

Response Deadline: 23 March 2026

Job Details:

- Position: Facilitator for STRIDES & GHS EpiC Inception Workshop
- Period of Performance: 31 March 2026 – 30 April 2026

Background:

The Strengthening Infectious Disease Detection Systems (STRIDES) and Global Health Security (GHS) Meeting Targets and Maintaining Epidemic Control (EpiC) projects, implemented by FHI 360, invites qualified individual/organizations to submit proposals to facilitate a 2-day workshop “Strengthening Thailand and ASEAN Health Security: STRIDES & GHS EpiC Inception Workshop” in Bangkok Thailand during 8-9 April 2026.

STRIDES:

STRIDES is a U.S. Department of State–funded global initiative designed to strengthen national and subnational systems to prevent, detect, and respond to infectious disease threats in alignment with the International Health Regulations (IHR 2005) and U.S. Government global health security priorities. In Southeast Asia, STRIDES is implemented in close coordination with the Government of Thailand, U.S. Embassy Bangkok, and other regional entities to strengthen laboratory systems, surveillance, and outbreak preparedness with regional spillover benefits across Asia.

GHS EpiC:

EpiC is an eight-year (2019–2027) global health initiative project, which is currently funded by the U.S. Department of State. The project receives Global Health Security funding to strengthen global, regional, and local public health systems to effectively prevent, detect, and respond to infectious diseases, building on broad experience and existing capabilities that align with GHS priorities, National Action Plans for Health Security, and the Department of State’s goals.

The STRIDES and GHS EpiC projects aim to strengthen national preparedness and response capacity for emerging infectious diseases and zoonotic threats. As part of the project launch, a 2-day workshop “Strengthening Thailand and ASEAN Health Security: STRIDES & GHS EpiC Inception Workshop” will be convened to bring together key stakeholders to align project objectives, expected outcomes, implementation approaches, and collaboration mechanisms.

Purpose and Details:

The purpose of this 2-day STRIDES & GHS EpiC inception workshop will bring together representatives from government agencies, technical partners, implementing organizations, and other relevant stakeholders. To ensure productive discussions and effective engagement among participants, the project seeks to hire an experienced facilitator to design and guide the workshop sessions.

The objective of this consultancy is to design and facilitate the STRIDES and GHS Inception Workshop, ensuring productive dialogue among stakeholders and generating clear outputs that will guide project

implementation. The facilitator will support the development of an interactive agenda, lead discussions during the workshop, and synthesize key recommendations from participants.

Activities detail:

- Review of the STRIDES and GHS EpiC project documents and workplans
- Through a consultative meeting with the concerned FHI 360 team members, design a 2-day interactive workshop “Strengthening Thailand and ASEAN Health Security: STRIDES & GHS EpiC Inception Workshop” with the objectives;
 1. to introduce STRIDES and GHS EpiC Thailand activities,
 2. to align them with national GHS priorities,
 3. to clarify how we will work with key stakeholders,
 4. 4) to confirm a shared understanding for moving forward with implementation
- Attend a 1-day meeting to prepare for the meeting venue and other logistics required for the workshop with the concerned FHI 360 team members
- Facilitate the 2-day workshop “Strengthening Thailand and ASEAN Health Security: STRIDES & GHS EpiC Inception Workshop”
- Finalize a summary report of the 2-day workshop outputs and recommendations derived from the workshop

Deliverables and Required Outputs:

- **Facilitation Plan and Workshop Agenda**
 - Detailed facilitation plan including proposed session formats, engagement methods, and expected outputs
- **Facilitation of the 2-day Inception Workshop**
 - Facilitate all workshop sessions and guide discussions among participants
- **Documentation of Key Discussion Points**
 - Summary of key themes, recommendations, and agreements from workshop sessions
- **Workshop Summary Report**
 - Review and finalize the summary report capturing workshop objectives, agenda, key discussion outcomes, identified priorities, and next steps for project implementation
 - Recommendations derived from the workshop
- **Presentation of Workshop Outcomes**
 - Summary presentation of workshop results to the project team

Vendor Qualifications:

- Proven experience facilitating multi-stakeholder workshops in public health, animal health, global health security, or development programs.
- Strong facilitation and stakeholder engagement skills.
- Experience working with government agencies, international organizations, and regional partners.
- Excellent communication and synthesis skills.
- Experience in health security, outbreak response, or animal health and public health systems strengthening is an advantage.

Submission documents

- CV or portfolio in English demonstrating the skills and knowledge to provide this service or similar past experiences.
- Quotation Submission Form duly completed and signed (Annex 1)

Response deadline and format:

1. Response to this RPQ should be submitted by email to 2 email addresses.
 - a. Email to procurement team at: RNapachaithep@fhi360.org
 - b. Email to Program Manager at: Sirikanya@fhi360.org
2. All files in pdf format.
3. The proposal submitted should be valid at least 30 days (or more) from the submission date.
4. The deadline for submission is 23 March 2026 at 17.00 (Thailand time). Any proposal received after the deadline will not be accepted.

Evaluation

Evaluation will be based on past experiences, expertise on workshop facilitation especially on Global Health Security and involving multisectoral stakeholders.

Reserved Rights

All RPQ responses become the property of FHI 360, who reserves the right in its sole discretion to:

- Disqualify any offer based on offer or failure to follow solicitation instructions.
- Reserve the right to award based on the initial evaluation of offers without discussion.
- FHI 360 will not compensate vendors for preparation of their response to this RPQ.
- Issuance of this RPQ is not a guarantee that FHI 360 will award a purchase order.

Disclaimers

The vendor to be selected to perform this work is subject to all the terms and conditions set forth at this web location [<https://www.fhi360.org/partner-us/business-opportunities>]. Consultant/Supplier's delivery of products, performance of services, or issuance of invoices in connection with this purchase order/consultant agreement establishes Consultant/Supplier's agreement to the Terms, including, the safeguarding policy [<https://www.fhi360.org/about-us/compliance-office>].

